



WYC ANNUAL GENERAL MEETING MINUTES
MONDAY, DECEMBER 2ND, 2024, AT 1930 HRS.
9000 RIVERSIDE DRIVE EAST, WINDSOR, ONTARIO

ATTENDEES

BOARD MEMBER

	<u>EMAIL</u>
<input checked="" type="checkbox"/> Commodore Lance Tavener	commodore@windsoryachtclub.com
<input checked="" type="checkbox"/> Past Commodore Terry Turner	pc@windsoryachtclub.com terry@tttpe.com
<input checked="" type="checkbox"/> Vice Commodore Dr. Chris Busch	vc@windsoryachtclub.com
<input type="checkbox"/> Rear Commodore Bambi Blondin	rc@windsoryachtclub.com
<input checked="" type="checkbox"/> Secretary Ben Dollar	bdollar@gfxltd.com bwdollar@gmail.com
<input checked="" type="checkbox"/> Treasurer Dave Parent	dparent2@ford.com
<input checked="" type="checkbox"/> Fleet Captain Kevin Parent	fleet@windsoryachtclub.com kparent@pure-flavor.com
<input checked="" type="checkbox"/> Race Chair Carol Crooks	race@windsoryachtclub.com
<input checked="" type="checkbox"/> Membership Chair Beth Ann Prince	membership@windsoryachtclub.com bethannprince8@gmail.com
<input checked="" type="checkbox"/> House Chair Rick Patterson	rickpatt@mnsi.net
<input checked="" type="checkbox"/> Entertainment Chair P/C Chris Colthurst	ccolthurst1@gmail.com
<input checked="" type="checkbox"/> Yards & Docks Chair Jeff Desjarlais	jdesjarl@sympatico.ca
<input checked="" type="checkbox"/> Fleet Surgeon Dr. Tim Guthrie	drtim@guthrieoptometry.com
<input checked="" type="checkbox"/> Fleet Chaplain P/C Stan Fraser	padrewfs@gmail.com

STAFF MEMBERS

<input checked="" type="checkbox"/> Operations Manager / Controller Sal Licata	operations@windsoryachtclub.com
<input checked="" type="checkbox"/> Food & Beverage Manager Josh Giddings	manager@windsoryachtclub.com
<input type="checkbox"/> Facilities Manager	facilities@windsoryachtclub.com

QUORUM:

☒ Yes

☐ No

COMMODORE'S OPENING REMARKS

- Chair of the meeting, Commodore Lance Tavener, calls the Annual General Meeting (AGM) to order at 1930 hours local time.
- As this meeting is a meeting of the Members of the Windsor Yacht Club, as Chair, Commodore Tavener invites all guests present to remain for the meeting.

- Commodore **Tavener** calls upon Fr. Stan Fraser for a Moment of Silence in memory of our Members who have passed away since the last AGM.
- P/C Ken Crooks rang the bell as each name was called.

Motion: Accept the Appointment of Ian Acetta, Brad Somers, P/C George McMahon, & Paul Hargraves as Scrutineers.

- Moved: P/C Joe Gatfield
- Seconded: P/C Terry Henry
- Carried: ☒ Yes ☐ No

Commodore Tavener requests the Secretary to file proof of Notice of the Meeting. The Notice calling for this Annual General Meeting has been duly given in accordance with the Corporation's Bylaws, and a copy of the Notice has now been tabled. A copy of this document will be attached as Schedule A to the minutes of this meeting.

The Secretary advised Commodore Tavener that a quorum of 46 (12% of members) is achieved with 59 voting members present or represented through proxy. There are a total of 10 proxy votes. The Commodore declared the meeting duly constituted for the transaction of the business for which it had been called.

Motion: Dispense with the reading of the minutes.

- Moved: P/C Joe Gatfield
- Seconded: P/C Rick Zangari
- Carried: ☒ Yes ☐ No

Motion: Approve the minutes of the 2023 Annual General Meeting from December 4, 2023.

- Moved: P/C Tom Weber
- Seconded: Patrick Strong
- Carried: ☒ Yes ☐ No

The following Officers and Directors of the Club for the 2024 fiscal year presented their reports to the Members present:

- Commodore Lance Tavener
- Secretary Ben Dollar

- Vice Commodore Dr. Chris Busch
- Membership chair, Beth Ann Prince
- House chair, Rick Patterson
- Entertainment chair, P/C Chris Colthurst
- Rear Commodore, Bambi Blondin (presented by Comm. Lance Tavener)
- Yards & Docks chair, Jeff Desjarlais
- Race chair, Carol Crooks
- Fleet Captain, Kevin Parent (presented by Comm. Lance Tavener)
- Past Commodore – P/C Terry Turner

During the Commodore's report, John Poulton, had questions about the addition of labour, specifically the Dining & Event coordinator, when the club has losses related to F&B. Comm. Lance Tavener responded with a focus on labour efficiency and sizing the staff appropriately, Management of labour.

Motion: Accept the Finance Report and Financial Statement of the year ending October 31, 2024.

- Moved: P/C Tom Weber
- Seconded: Glen Muir
- Carried: ☒ Yes ☐ No

NEW BUSINESS

The Commodore states it is time to proceed with the items of business for which the meeting was called.

Action of the Board

Motion: Commodore, "It is now in order that the Members approve all actions taken, all decisions made, and all recommendations made by the Board of Directors, or any person authorized to sign on behalf of the Windsor Yacht Club, since the last Annual General Meeting held on December 4, 2023."

- Moved: P/C Joe Gatfield
- Seconded: Terry Henry
- No Discussion.
- Carried: ☒ Yes ☐ No

The operating Budget was presented by Treasurer, Dave Parent, with the 2025 operating and capital budget.

Capital Expenditures presented by Dave Parent with a focus on paying down the construction loan by \$60k. Total capital expenditures budget at \$82k for 2025. The plan is to pay down the construction loan within the next 5 years. Refer to report.

Dave Parent addressed the overall strategy to achieve funding for the West Harbour reconstruction project over the coming years. Refer to the report.

Glen Muir asked about a well rate increase for 2025. Jeff Desjarlais confirmed an increase of \$1.50 per foot for members and \$1.75 per foot for non-members (plus GST).

Motion: Approve the 5-Year Capital Capital Budget, as presented

- Moved: P/C Tom Weber
- Seconded: Dave Baker
- No discussion
- Carried: ☒ Yes ☐ No

Motion: Appointment of Popp Leno Jones LLP Chartered Professional Accountants as accountants for the year ended October 31, 2025.

- Moved: P/C Joe Gatfield
- Seconded: P/C Robert Troup
- No discussion
- Carried: ☒ Yes ☐ No

Treasurer Dave Parent presented a report with a request to increase dues as recommended by the Finance Committee and approved by the Board of Directors.

Motion: Approval of the combined Members' dues increase as recommended by the Board of Directors.

- Moved: P/C Tom Weber
- Seconded: Glen Muir
- No Discussion.
- Carried: ☒ Yes ☐ No

Motion: Approval of the combined Capital dues increase as recommended by the Board of Directors.

- Moved: P/C Joe Gatfield
- Seconded: Patrick Strong
- No Discussion.
- Carried: ☒ Yes ☐ No

Commodore Tavener calls upon P/C Terry Turner for a report from the By-Law Committee.

Motion: Approval of the changes the WYC By-Laws specific to section 2.12 Transfer of Membership as proposed by the By-Law committee and as recommended by the Board of Directors.

- Moved: P/C Joe Gatfield
- Seconded: Patrick Strong
- No Discussion.
- Carried: ☒ Yes ☐ No

Commodore calls on P/C Terry Turner, Chair of the Nominating Committee to present the nominated Board of Directors for 2025.

- Commodore – Dr Chris Busch
- Vice Commodore – Carol Crooks
- Rear Commodore – Ettore Bonato
- Immediate Past Commodore – Lance Tavener
- Secretary – Ben Dollar
- Treasurer – Dave Parent
- Entertainment – P/C Chris Colthurst
- House Chair – John-Mark Jurak
- Membership – Scott Ritchie
- Fleet Captain – Dave Baker
- Race Chair – Doug Sanborn
- Yards and Docks – Jeff Desjarlais

Chairman of the Nominating Committee P/C Terry Turner states: “Commodore, the names as stated have met all of the requirements of the Bylaws and Regulations and no other

challenges to these nominations have been brought forward as per the cut-off date opposing these candidates.”

The Commodore states, “As there have been no challenges to the Directors nominated, the names as stated are acclaimed to the Board and no election is required and they will serve until the end of their stated terms, all in accordance with the provisions of the Corporation’s Bylaws.”

Motion: Approval of the 2025 Board of Directors.

- Moved: P/C Joe Gatfield
- Seconded: P/C Tom Weber
- No Discussion.
- Carried: ☒ Yes ☐ No

Commodore Tavener called up VC for a few comments as Commodore-elect.

Commodore’s final remarks.

Motion: Adjournment of the meeting at 2114 hours local time.

- Moved: P/C Joe Gatfield
- Seconded: Glen Muir
- No Discussion.
- Carried: ☒ Yes ☐ No

Commodore Tavener declared the meeting adjourned.

WINDSOR YACHT CLUB NOTICE OF 2024 ANNUAL GENERAL MEETING

KINDLY NOTE that the 2024 Annual General Meeting of the Windsor Yacht Club will be held at the Windsor Yacht Club on Monday, the 2nd day of December, 2024 at 7:30 pm for the following purposes:

- (a) To receive and consider, and if thought fit, to approve the reports of the Board of Directors for the fiscal year ended on the 31st day of October, 2024;
- (b) To receive the Financial Statements of the Club for the year ended October 31, 2025 and the report of the Accountants thereon;
- (c) To appoint Accountants for the fiscal year ending October 31, 2025;
- (d) To elect Officers and Directors for the year 2025;
- (e) To transact such further and other business as may be properly brought before the meeting or any adjournment thereof.

NOTES TO NOTICE OF ANNUAL GENERAL MEETING

1. Only Active, Senior Active, Heritage, and Intermediate Club members in good standing may vote at the meeting, or any adjournment thereof. In their absence, members may grant a proxy vote as per Board Regulation 6.1 xv. Twelve per cent of voting members in good standing shall constitute a quorum for the transaction of this meeting.
2. Copies of the Financial Statements of the Windsor Yacht Club for the fiscal period ended on the 31st day of October, 2024 and the minutes of the 2023 Annual General Meeting held December 4, 2023 will be available in the Member's section of the Club's website. Go to EVENTS/CRUISES and click on the tab labelled 'AGM'. The Financial Statements will be available by no later than Saturday, November 30, 2024. Members can contact the office in advance to have a copy emailed to them.
3. Proxy forms can likewise be obtained by clicking on the AGM tab (see above).

Dated at Windsor, Ontario this 31st day of October, 2024
Ben Dollar, Secretary



Secretary's Report

BEN DOLLAR



"Annual
General
Meeting will
be held on
Monday,
December 2,
2024 at 7:30
pm"

MANDATED POSTINGS PER WYC BYLAWS

Nominating Committee's slate for the 2025 Board of Directors

Commodore – Dr. Chris Busch	Vice Commodore – Ms. Carol Crooks
Rear Commodore – Mr. Ettore Bonato	Past Commodore – Mr. Lance Tavener
Treasurer – Mr. Dave Parent	House Chair – Mr. John-Mark Jurak
Fleet Captain – Mr. Dave Baker	Secretary – Mr. Ben Dollar
Membership – Mr. Scott Ritchie	Race Chair – Mr. Doug Sanborn
Entertainment – P/C Chris Colthurst	Yards & Docks – Mr. Jeff Desjarlais

Notice of the 2024 Annual General Meeting

The 2024 Annual General Meeting of the Windsor Yacht Club will be held at the Windsor Yacht Club on Monday, December 2, 2024 at 7:30 pm. See details on the opposite page.

2025 Membership and Capital Dues

The Board has approved the following change to Active Members' Dues for 2025 and will present the recommendation for ratification at the AGM:

- Membership Dues to increase by \$2.00+ HST per month
- Capital Dues to increase by \$2.00 + HST per month

For changes to other Member classes, please contact the Club.



NOTICE: 2025 WELL APPLICATIONS

Well applications along with proof of ownership, proof of insurance and a \$500.00 deposit cheque are due no later than December 30, 2024 for the 2025 Season.